



# Request for Proposals: Supplemental Funding

## Building a More Perfect Union: Pandemic Recovery Grants for Humanities Organizations

### American Rescue Plan: Humanities Grantmaking for Organizations

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As an awarded subrecipient of the NWP *Building a More Perfect Union: Pandemic Recovery Grants for Humanities Organizations* grant program, you are eligible to apply for up to \$35,000 of additional funding to enhance your grant for its original approved project scope. Changes to the scope of the approved project will not be approved.

The expanded funding may be used in a variety of ways, including to increase stipends for teachers and other key stakeholders, expand program participation, add events to your project calendar, support dissemination, fund website development, support media creation and asset development, publish an anthology of student writing, and/or support assessment and evaluation of your program. You may find ideas for potential uses of expanded funding in the suggestion section of the Reviewer Synthesis document provided in your award letter; however, feel free to consider other ideas.

## Eligibility Requirements

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National Writing Project invites applications for supplemental funding only from existing subrecipients of this grant program.

### Important Dates

- Intent to apply due: March 30, 2022
- Applications due: April 20, 2022, 5 p.m. Pacific
- Awards announced: April 28, 2022

## Funding Restrictions

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The same federal and NEH funding restrictions outlined in [the original RFP](#) remain, including the limited one-year period of performance of April 1, 2022–March 31, 2023.

Note in particular that **grant funds cannot be used for** travel or transportation of any kind, food (unless integral to programming and not feasible to be procured directly by participants), equipment in excess of 20% of the total funding, or direct administrative costs exceeding 10% of total funding.

# Application Process

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Eligible subrecipients will each receive an email with subrecipient-specific links to an Intent to Apply Form and an Application Form. Please use those emailed links to complete this process.

By **Wednesday, March 30, 2022**, please complete your quick **Intent to Apply Form** (*custom link provided via email to each eligible subrecipient*) to indicate whether or not you intend to apply for additional funds.

To apply for additional funding, complete the following tasks by **Wednesday, April 20, 2022**:

- 1) Revise your previously approved Excel requested budget to include up to an additional \$35,000 (for a new maximum total of \$85,000). Requests for additional funds must be for an amount between \$5,000 to \$35,000, in increments of \$1,000. Costs must not be over-estimated in order to reach a subsequent thousand-dollar threshold (e.g., supplemental actual costs of \$11,250 should not artificially expand to \$12,000 in order to meet the \$1,000 threshold).
- 2) Write a narrative of up to two pages, including:
  - a) A description of your intended use of the additional funds and how they will support your approved project. This description must demonstrate that the funds requested are:
    - i) justified
    - ii) needed, and
    - iii) do not change the scope of the original approved project.
  - b) A budget justification for the additional funds requested
  - c) A revised work plan/timeline of the major activities and milestones for your project
- 3) Upload both documents to your **Application Form** (*custom link provided via email to each eligible subrecipient*).

## Questions?

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We recognize you may have questions about this supplemental funding opportunity. NWP staff have organized a set of drop-in sessions for you to stop by and chat with us.

- Thursday March 24 at 10 am PT / 11 am MT / 12 noon CT / 1 pm ET
- Thursday March 24 at 12 noon PT / 1 pm MT / 2 pm CT / 3 pm ET
- Tuesday, March 29 at 11 am PT / 12 noon MT / 1 pm CT / 2 pm ET

Drop-in using this UC Berkeley-hosted Zoom link: <https://berkeley.zoom.us/j/3886895015>

Please note that you will be required to sign into your own Zoom account prior to joining meetings hosted by UC Berkeley. If you don't have a Zoom account, you can create a free Zoom account (<https://zoom.us/freesignup/>) or can dial in via the phone (Find your local number: <https://berkeley.zoom.us/u/acQL5ibotR>).

Or you can email us at [grantapps@nwp.org](mailto:grantapps@nwp.org).